



Business Meeting ISMRM Benelux Chapter

Eindhoven, 22 January 2016

Agenda

1. Welcome by Aart Nederveen, President
2. Agenda
 - Agenda accepted, no additional points.
3. Minutes of last year's business meeting
 - Accepted by attendees, without modifications
4. Meeting 2016 – Eindhoven
 - This is the 8th ISMRM Benelux meeting
 - Participants: 314 total, 179 junior, 104 senior, 31 non-academic
5. Overview of activities of last year
 - Two events were organized by the ISMRM Benelux last year:
 - 7th ISMRM Benelux meeting was held in Ghent, 277 participants were present
 - During the ISMRM in Toronto an ISMRM Benelux party was organized. Highlight of the evening was a live performance by the band MR Rocks, see presentation (attached) for pictures.
 - Rik Achten lets us know MR Rocks is already preparing to perform again at this year's ISMRM Benelux party in Singapore. Provided the venue has a stage.
 - Last year the board announced it was working on professionalizing itself. This work was continued during the last year:
 - Scenario document for board (timeline)
 - Better definition of tasks of board members
 - Board members history & planning
 - Encourage all MR groups in Benelux to join the meeting
 - Improve data storage → last year we transitioned our data storage from dropbox to box
 - Accreditation for the meeting has been requested from several Dutch and Belgian agencies (NVKF / NVvR / RIZIV/INAMI)
6. Goals for next year
 - The goals that the board has set for next year are aimed at continued professionalization of the board and providing transparency to the members by publishing policies/guidelines on the website:
 - Selection of new board and committee members
 - Selection of meeting location / venue

- Awards for presentations & posters
- Martijn Froeling comments: a list of current and previous board and committee members can already be found on the website

7. Financial report by treasurer

- The treasurer presented the financial report of the book year September 2014-August-2015 (see presentation in appendix). There was a negative result of €819,58, which could be attributed to the one-time expense made for the new website. An amount of €1000 was transferred from the savings account to the paying account, and is therefore shown on both sides of the balance. Next the balance sheet of the bank account was presented.
- One attendee commented on the costs of the bank account (€131,13) suggesting that cheaper or even free alternatives are available. The treasurer indicated that this is due to our society being a 'vereniging' and the need for multiple people to be allowed access to the account, necessitating the use of a corporate account.

4a. Financial auditing committee

- The financial auditing committee, formed by Sophie Schmid and Oliver Gurney-Champion found that:
 - The finances were done well
 - There were a few missing receipts for small amounts of money (meals), but there was no reason to believe these expenses were not actually made.
 - The exact number of attendees was not directly clear, the aforementioned number was however verified from account information.
 - The financial auditing committee advises to accept the financial report by the treasurer
- The financial report is accepted unanimously by all attendees
- The budget for the running year (September 2015 – August 2016) was presented by the treasurer (see presentation in appendix).
 - €1000,- is reserved for sponsorship of In vivo NMR course, this amount could decrease
 - The website, which was renewed last year, is set-up to expand. Expected expenses come solely from webhosting.
- Comment by Dennis Klomp: Venue costs seem to be steadily increasing, is sponsor income going down? Treasurer: No, there was a dip in sponsor money a few years ago. Now, there is a steady increase along with the rising number of attendees and costs.

8. Leaving and new board members

- The secretary, Kim van de Ven, and the website coordinator, Maarten Naeyaert, are leaving the board. They are thanked for their efforts by Aart Nederveen.
- Rik Moonen will join the board as the new secretary. This is unanimously accepted by all members present in the meeting.
- There is an open vacancy for website coordinator.

9. Other business

- Question by Dirk Ortmondt: Were there any abstracts rejected this year?
President/secretary: No, it is our policy to accept all submitted abstracts, unless they are

totally irrelevant to the meeting (e.g. nothing to do with MRI). Junior researchers are given preference for assignment of oral presentations.

10. Closure

Ad. 8: The treasurer will present the annual financial report.

Ad. 8a: The financial auditing committee (Sophie Schmid & Oliver Gurney-Champion) will present their findings. The board is seeking 2 volunteers for the financial auditing committee for 2017.

Ad. 7: Kim van de Ven & Maarten Naeyaert will leave the board. Nominees for the new board: Secretary: **Rik Moonen**, MUMC Maastricht, NL (secretary) & **vacancy for website coordinator**. If you have interest in a position in the board within the next few years, please make yourself known to the board **Current Board Members**.

President	Aart Nederveen	AMC Amsterdam, NL
Secretary / company representative	Kim van de Ven	Philips Healthcare, NL
Treasurer	Martijn Froeling	UMC Utrecht, NL
Meeting committee representative	Lisbeth van Ruijssevelt	Bio-Imaging Lab, University of Antwerp, B
Website coordinator	Maarten Naeyaert	Bio-Imaging Lab, University of Antwerp, B